

**Post Title:** Lunchtime Supervisor

**Salary Scale:** NJC Point 11 (£8.04 per hour)

**Conditions of Service:** 10 hours per week term time only

**Responsible to: Assistant Head -**  Pastoral

**Purpose of Job**

* To oversee the pupils during the two lunch breaks

**Main Duties and Responsibilities**

* To ensure that pupils are supervised on the fields and other areas of the school during the lunch break
* To issue footballs to boys
* To supervise the hall and other wet duty areas during inclement weather
* To ensure the safety of pupils
* To attend a monthly meeting

**Person Specification**

* To be able to communicate clearly with pupils
* To liaise and share information with staff
* To establish and maintain a friendly but firm presence with pupils
* To remain calm and professional at all time.