

Beechen Cliff School

Post Results Services - GCSE and Equivalent 2023

If you feel your GCSE or equivalent grade is lower than expected you may either:

- order a copy of your script, then review it with your teacher to see if you feel a Review of Marking is advisable
- OR
- go ahead with a clerical check or Review of Marking.

Review of Marking

This is a post-results review of the original marking to ensure that the agreed mark scheme has been applied correctly. The service is available for externally assessed components only ie; not for coursework or Art/Photography components.

The deadline for completion is within 20 calendar days of the awarding body receiving the request and is a review of marking to ensure the mark scheme has been applied correctly.

Please be aware that fees are per paper, so for Chemistry you will have to select either paper 01, 02 or 03 or all three.

If the overall **subject** grade changes the exam board may refund the fee. We will return any refunded fees.

Step 1 – Complete this form, email for advice if unsure, exams@beechencliff.org.uk

Step 2 – Pay on Parentpay and complete your reference number below

Step 3 – Email this form to the Exams Office before 2pm on the deadline day.

Fees/Key Dates

* **PLEASE BE AWARE** that each fee is for a single paper ie; Maths paper 1, or 8464/B/1H not the whole subject.

Do email for advice if unsure on exams@beechencliff.org.uk

Fees vary widely between exam boards so please speak to the Examinations Team at school or email for the exact price first.

Deadline for Script Orders: 5th September 2023

(NB copies of scripts will arrive before 25th September)

Review of Marking Deadline: 25th September 2023

GCSE and Equivalent Post Results Services Request and Consent Form 2023

Name:	Candidate No:
Email address: (copies of scripts and outcomes are usually emailed by the exam boards)	
Telephone Number:	

For office use only

Please complete these columns			Exam Board	Paper no				
Subject	Module	Review or Script back?			Mark before	Mark after	Final Mark	Final Grade

Information for candidates

The following information explains what may happen following a clerical re-check, a review of marking and any subsequent appeal.

If the school submits a request for a clerical re-check or a review of the original marking, and then a subsequent appeal, for one of your examinations after your subject grade has been issued, there are three possible outcomes:

- Your original mark is lowered, so your final grade may be lower than the original grade you received.
- Your original mark is confirmed as correct, so there is no change to your grade.
- Your original mark is raised, so your final grade may be higher than the original grade you received.

To proceed with the clerical re-check or Review of Marking, you **must** sign the form below. This tells the Headteacher that you have understood what the outcome might be, and that you give your consent to the clerical re-check or Review of Marking being submitted.

Centre number 50701	Centre name Beechen Cliff School
Candidate number	Candidate name

I give my consent to the Headteacher to submit a clerical re-check or a review of marking for the examination(s) listed above. In giving consent I understand that the final subject grade and/or mark awarded to me following a clerical re-check or a review of marking, and any subsequent appeal, may be lower than, higher than, or the same as the result which was originally awarded for this subject.

I consent to my scripts being accessed by my centre.

Tick ONE of the boxes below:

If any of my scripts are used in the classroom, I do not wish anyone to know they are mine. My name and candidate number must be removed.

If any of my scripts are used in the classroom, I have no objection to other people knowing they are mine.

Candidate Signature _____ Date: _____

NOTE: This form must be signed by the candidate.

This form will be retained on the centre's files for at least six months following the outcome of the clerical re-check, review of marking or any subsequent appeal.

Parentpay Payment Reference no: _____