



In-Year application for the admission of a child to a Midsomer Norton Schools Partnership Trust school during the academic year

Before completing this form, please read the important information set out on page 4. Answer all questions fully and tick 'Yes' or 'No' where provided.

SECTION 1- Preferred School and Reasons for Preference			
My 1 st Preference school is:			
Date the place is required (Day/Month/Year)		In which Year group is the place required?	
Reasons for preference			
You should read the school's admission criteria for details of any supporting evidence that may be required. If applicable, a supplementary information form (SIF) will be available from the schools website.			

SECTION 2 – Child Details: You should enter your child's legal surname and first/middle name(s) as they appear on his/her birth certificate, unless the child's name has been legally changed											
First Name											
Middle Name(s)											
Last Name											
Date of Birth	Day			Month			Year				
Gender	Male or Female?										
Home Address											
							Postcode				

Moving Address - Please complete this section only if you are moving address. (You **WILL** need to provide documentary evidence of your new address for this to be considered.)

New Address											
							Postcode				
Date of Move	Day			Month			Year				

Is this child currently on roll at a school?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
If Yes, give name of current school		
If No, give name of previous school and last date on school roll:		
Is this child currently being home educated?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
If Yes, please give date home education arrangement started & also, if appropriate, details of any previous school attended:		
Are you a UK service personnel (or crown service) family returning from overseas with a confirmed posting to the area? If Yes, please provide proof of your Posting to the area with the application.	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Is this child currently living in the UK?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
If you have indicated No, is this child a British Citizen?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Or if you have indicated No and they are not a British Citizen, do they have the right to abode in the UK?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Is the child "looked after" by a Local Authority? (Sometimes referred to as "being in care")	Yes <input type="checkbox"/>	No <input type="checkbox"/>
If YES, which Local Authority?		



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Name & Contact Number for Social Worker		
Is the child a *Previously looked after child? i.e. immediately after being looked after became subject to an adoption, child arrangement or special guardianship order. Including Internationally Adopted Previously Looked After Children.	Yes <input type="checkbox"/>	No <input type="checkbox"/>
If YES, please state under which category they fall within. Adoption <input type="checkbox"/> Care Arrangement order <input type="checkbox"/> Special Guardianship order <input type="checkbox"/> *Documentation will need to be provided as proof of care status.		

SIBLING Details – Complete if this child has a brother or sister at the school you are applying for.										
First Name										
Middle Name(s)										
Last Name										
Date of Birth	Day				Month			Year		
Gender	Male or Female?									
Home Address										
	Postcode									
Current School										

Member of Staff - Complete this section if the child has a parent who is a member of staff at the school you are applying for. This is only relevant for schools that have children of staff as part of their oversubscription policy. Please see the school's admissions policy and definition of a member of staff.	
Staff Member Name	

SECTION 3 - To be completed by Applicant		
Has this child been permanently excluded from their current or previous school?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
If yes, is this their first permanent exclusion?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Please give all dates of any permanent exclusions		
Is this child attending the relevant age group for his/her age?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
If No which year group applies		
Please use the space below to share any other information it would be useful for us to know		

SECTION 4 – To be completed by the Head or another member of staff on their behalf of the current school		
I confirm that the information provided by the applicant in Section 3 above is correct.	Yes <input type="checkbox"/>	No <input type="checkbox"/>
School Name		
Name of person completing this declaration		
School Telephone Number & Email		
Position in School		
Signature		



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SECTION 5 – APPLICANT DETAILS (details of adult responsible for applying for the school place)											
Mr/Mrs/Ms/Miss											
First Name											
Last Name											
Home Address											
										Postcode	
Tel No. (daytime)											
Email address											
Relationship to pupil	Mother <input type="checkbox"/> Father <input type="checkbox"/> Step Parent <input type="checkbox"/> Foster Parent <input type="checkbox"/> Social Worker <input type="checkbox"/> Other Relative <input type="checkbox"/> Other Family Member <input type="checkbox"/> Other <input type="checkbox"/>										
Do you have legal parental responsibility for this child? If you do not have legal parental responsibility for the child, you must provide an accompanying letter from a person with legal parental responsibility granting you the authority to make the application on their behalf.										Yes <input type="checkbox"/>	No <input type="checkbox"/>

SECTION 6 – DECLARATION - PLEASE SIGN AND DATE THIS FORM BELOW			
<p>I understand that by signing this declaration I certify that the information I have given on this form is correct to the best of my knowledge and belief. I accept that any place offered may be withdrawn even after my child has started school if it has been established that the place was offered on a basis of false or misleading information.</p> <p>General Data Protection Regulation 2018</p> <p>The information that you give on this form will be used for the purpose of processing your application for a school place & school transport where appropriate for your child. The information may be shared with the Local Authority, the Department of Education, and where relevant and pertinent to your application, diocesan bodies, appeal panels and schools outside of this area for the purposes of verifying the accuracy of the application. It will not be used for any other purpose unless required to do so by law.</p> <p>I have read the explanatory notes which accompany this form, and the admissions arrangements for the school.</p> <p>I agree that if my child meets the FA Protocol that the information provided relating to my school application can be shared with the Area Behaviour & Attendance Partnership Panel.</p> <p>If there is joint responsibility, this application must be discussed with everyone who has parental responsibility and agreement reached for this form to be submitted. By submitting this application, you are confirming that you have sole parental responsibility for the child or that there is agreement between all persons who have parental responsibility.</p>			
Signature		Date	



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Important information to assist the completion of the In-Year application form

The Midsomer Norton Schools Partnership Trust is the Admissions Authority responsible for all admission decisions in connection with the schools. The Trust has delegated the decision making process to the governing body of the individual schools. The In-Year application form is designed to ensure that applying for a place at the school is made as simple and straightforward as possible and that applicants are only asked to provide information essential to the decision making process. An electronic copy of this form can be downloaded from the school website.

You may hand-deliver your application to the school office, or send it to the school by post or email attachment. Applications should be addressed to Admissions at the relevant school.

Further help with the understanding or completion of this form is available from the school office.

Please read the following information carefully before completing your application:

- Complete this application form only if you are applying for a child to start at the school **during** the academic year.
- A separate application must be submitted for each child that you would like to join the school roll.
- Before submitting, check that you have provided all the required information and **signed and dated** your application.
- Some schools also require a **supplementary information form** to be completed. See the schools list at the end of this form for further information.
- Depending on the information you provide, it may be necessary for the Admissions Committee to discuss your requirements with you in more detail, or to request additional information to support your application. Please ensure that your contact details are entered correctly.
- The Admission Authority's decision will be notified to the applicant within 10 school days and confirmed in writing, within 15 school days of receipt of the application form.
- You are encouraged to refer to the school's Admission Arrangements published on their website before completing your application form.
- The governors support Fair Access for all children. Where they are unable to provide a school place, an application may be referred to the Local Authority in order that a suitable alternative school place can be identified without delay.
- If your application is unsuccessful, you have the legal right to appeal against the Admission Authority's decision.



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Trust Schools - Grouped by Local Authority

Bath & North East Somerset - <https://beta.bathnes.gov.uk/school-admissions>

School	Address	Contact details
Beechen Cliff Secondary	Kipling Avenue Bath BA2 4RE	01225 480466 https://www.beechencliff.org.uk/
Clutton Primary School	Station Road Clutton Bristol BS39 5RA	01761 452510 https://www.cluttonschool.com/
Farrington Gurney Primary	Church Lane Farrington Gurney Bristol BS39 6TY	01761 452419 https://www.farringtongurneyschool.co.uk/
Hayesfield Girls School	Upper Oldfield Park Campus including The West Wing Upper Oldfield Park Bath BA2 3LA	01225 426151 https://www.hayesfield.com/
High Littleton Primary	Church Hill High Littleton Bristol BS39 6HF	Tel: 01761 470622 (5391) https://www.highlittletonschool.com/
Longvernal Primary	Clapton Road Midsomer Norton Bath BA3 2LP	Tel: 01761 412777 https://www.longvernal.com/
Mendip Studio School	Knobsbury Lane, Writhlington, Radstock, BA3 3NQ	Tel: 01761 438557 https://www.mendipstudioschool.org.uk/
Midsomer Norton Primary	High Street, Midsomer Norton, Radstock, BA3 2DR	Tel: 01761 412289 https://www.midsomernortonprimary.co.uk/
Norton Hill Primary School	Silver Street Midsomer Norton Radstock BA3 2UD	Tel: 01761 205630 https://www.nortonhillprimary.com/
Norton Hill Secondary	Charlton Road Midsomer Norton Radstock BA3 4AD	Tel: 01761 412557 https://www.nortonhillschool.com/
Peasedown Primary School	Bath Road Peasedown St John Bath BA2 8DH	Tel: 01761 432311 https://www.pspprimary.co.uk/
Shoscombe Primary <i>*Supplementary Information Form required. See website.</i>	St. Julians Road Shoscombe Bath BA2 8NB	Tel: 01761 432479 https://www.shoscombprimary.co.uk/
Somervale Secondary	Redfield Road Midsomer Norton Radstock BA3 2JD	Tel: 01761 414276 https://www.somervaleschool.com/
St John's Primary <i>*Supplementary Information Form required. See website.</i>	Redfield Road Midsomer Norton Radstock BA3 2JN	Tel: 01761 412019 https://www.stjohnsmsn.co.uk/
St Julian's Primary <i>*Supplementary Information Form required. See website.</i>	Wellow, Bath, Somerset, BA2 8QS	Tel: 01225 833143 https://www.stjuliansprimary.co.uk/



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St Mark's Secondary School	Bay Tree Road, Larkhall, Bath BA1 6ND	Tel: 01225 312661 https://www.st-marks.org.uk/
St Mary's Primary School <i>*Supplementary Information Form required. See website.</i>	Lansdown View Timsbury Bath BA2 0JR	Tel: 01761 470245 http://stmarystimsbury.co.uk/
Trinity Church School Primary <i>*Supplementary Information Form required. See website.</i>	Woodborough Lane Radstock BA3 3DE	Tel: 01761 438650 https://www.trinitychurchschool.com/
Welton Primary	Radstock Road Midsomer Norton Radstock BA3 2AG	Tel: 01761 413131 http://www.weltonprimaryschool.co.uk/
Westfield Primary School	Longfellow Road Radstock BA3 3XX	Tel: 01761 413662 https://www.westfieldprimary.com/
Writhlington Secondary School	Knobsbury Lane Writhlington Radstock BA3 3NQ	Tel: 01761 433581 https://www.writhlington.org.uk/

Somerset County Council - <https://www.somerset.gov.uk/education-and-families/#school-applications>

School	Address	Contact details
Bucklers Mead Academy	1 St John's Road Yeovil BA21 4NH	01935 424454 https://www.bucklersmead.com/#
Critchill School	Nunney Road Frome Somerset BA11 4LB	01373 464148 https://www.critchillschool.co.uk/
Hemington Primary School <i>*Supplementary Information Form required. See website.</i>	Hemington, Radstock, Somerset BA3 5XU	01373 834320 https://www.hemingtonprimary.co.uk/
Leigh-on-Mendip School <i>*Supplementary Information Form required. See website.</i>	Leigh Street Leigh-on-Mendip Somerset BA3 5QQ	Tel: 01373 812592 https://www.leighonmendipschool.co.uk/
Preston Secondary	Monks Dale Yeovil Somerset BA21 3JD	Tel: 01935 471131 https://www.prestonschool.co.uk/
St Dunstan's Secondary	Wells Road Glastonbury Somerset BA6 9BY	Tel: 01458 832943 https://www.stdunstansschool.com/

North Somerset Council - <https://www.n-somerset.gov.uk/my-services/schools-learning/school-admissions>

School	Address	Contact details
Dundry Primary School <i>*Supplementary Information Form required. See website.</i>	110 Dundry Lane Dundry Bristol BS41 8JE	0117 964 7181 https://www.dundryprimary.co.uk/