

Beechen Cliff School

Post Results Services - GCSE and Equivalent 2024

If you feel your GCSE or equivalent grade is lower than expected you may either:

- order a copy of your script, then review it with your teacher to see if you feel a Review of Marking is advisable

OR

- go ahead with a clerical check or Review of Marking.

Review of Marking

This is a post-results review of the original marking to ensure that the agreed mark scheme has been applied correctly. The service is available for externally assessed components only ie; not for coursework or Art/Photography components. The exam board has 20 working days to respond.

Fees are payable for **each paper**, not for each subject. Payment should be made via Parentpay. The Examination Board may refund fees after a Review of Marking if there is a grade change. We will return any refunded fees.

For information and advice or to enquire about the fees required please speak to exams office staff on Results Day or email exams@beechencliff.org.uk

Deadline for Script Orders: 6th September 2024

Review of Marking Deadline: 25th September 2024

In very exceptional circumstances, an appeal may be made by the Headteacher within 35 days of a Review of Marking. Should you require further information following a Review, please contact the exams office.

GCSE and Equivalent Post Results Services Request and Consent Form 2024

Name:	Candidate No:
Email address: (we will email copies of scripts and outcomes)	
Telephone Number:	

For office use only

Please complete these columns			Exam Board	Paper no				
Subject	Module	Review or Script back?			Mark before	Mark after	Final Mark	Final Grade

Information for candidates

The following information explains what may happen following a clerical re-check, a review of marking and any subsequent appeal.

If the school submits a request for a clerical re-check or a review of the original marking, and then a subsequent appeal, for one of your examinations after your subject grade has been issued, there are three possible outcomes:

- Your original mark is lowered, so your final grade may be lower than the original grade you received.
- Your original mark is confirmed as correct, so there is no change to your grade.
- Your original mark is raised, so your final grade may be higher than the original grade you received.

To proceed with the clerical re-check or Review of Marking, you **must** sign the form below. This tells the Headteacher that you have understood what the outcome might be, and that you give your consent to the clerical re-check or Review of Marking being submitted.

Centre number 50701	Centre name Beechen Cliff School
Candidate number	Candidate name

I give my consent to the Headteacher to submit a clerical re-check or a review of marking for the examination(s) listed above. In giving consent I understand that the final subject grade and/or mark awarded to me following a clerical re-check or a review of marking, and any subsequent appeal, may be lower than, higher than, or the same as the result which was originally awarded for this subject.

I consent to my scripts being accessed by my centre.

Tick ONE of the boxes below:

If any of my scripts are used in the classroom, I do not wish anyone to know they are mine. My name and candidate number must be removed.

If any of my scripts are used in the classroom, I have no objection to other people knowing they are mine.

Candidate Signature _____ Date: _____

NOTE: This form must be signed by the candidate.

This form will be retained on the centre's files for at least six months following the outcome of the clerical re-check, review of marking or any subsequent appeal.

Parentpay Payment Reference no: _____